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## **OverNet Computer Services**

### **Mechanic helpdesk query**

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#### **How To Create A Customised Financial Report.**

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The Mechanic system has a program that allows the user to create and print reports of ledger total amounts. This document shows how to create these reports.

From the main menu, select options 4,3,10 to...

- Allow these reports to be created (Ctrl-F9), edited (Ctrl-E).
- Execute the selected report to calculate and print it.

#### **THESE ARE THE REPORT HEADER COMMANDS:**

{PROMPT=text}

Specify the name of the report, to be displayed when getting date and preparing printer. Default is "Custom Financial Report"

{TYPE=(DATE/PERIOD)}, default PERIOD

DATE - Single date (dd mmm yyyy) report

PERIOD - From-to (dd mmm yyyy to dd mmm yyyy)

{GROUP groupnumber=type:code[:account number]}

Specifies a group of accounts, tied to a number.

Code can be specified as NAME or NAME\*.

{HEADER=text}

Specifies a text heading to display at the top of each page. Can specify multiple times, each time text is added to header.

{NEGATIVE=(BRACKET/MINUS)}

Specifies to show negatives with a minus sign in front or enclosed by parenthesis. Default to MINUS.

{START REPORT}

Marks where the printable area of the report begins.

## THESE ARE THE REPORT BODY COMMANDS:

{DETAIL [ADD/SUBTRACT] [NOZERO (OPEN/DEBITS/CREDITS/CHANGE/CLOSE)]...  
groupnumber}

Followed by a single format line. Print the format line multiple times with each account in the group. If specified the ADD/SUBTRACT all totals from the set of 9 totals. NOZERO (totalname) can be specified multiple number of times.

{SUMMARY [ADD/SUBTRACT] [OPEN/DEBITS/CREDITS/CHANGE/CLOSE] group  
number}

Calculate the specified total for all accounts in that group.  
Print total. [ADD/SUBTRACT] specified total from all 9 totals.

{SUBTOTAL [REVERSE] [OPEN/DEBITS/CREDITS/CHANGE/CLOSE] accumulator}

Print the specified total for Total[Accumulator]. Reverse specifies that negatives are changed to positives and positives to negatives.

{CLEAR accumulator}

Reset accumulator from [accumulator] to [9].

{NOPRINT groupnubers ...}

Do not print this line if the specified group(s) are empty.

Also, we can include the standard mechanic commands for change font eg {SE}, {SB}, {SU}

The following page is an example of the output from this type of report. Refer to the existing examples in the 4,3,10 report list.

```

REM Gross Profit Parts Only
REM GPPARTS.TXF
REM
REM
REM
{TYPE=PERIOD}
{PROMPT=Gross Profit Report Parts}
{HEADER=Gross Profit Report Parts}
{NEGATIVE=BRACKET}

{GROUP 301=I:SALPRT*}

{GROUP 400=E:COSTOS*}

{START REPORT}
                For Period {STARTDATE} to {ENDDATE:11}

{SB}PARTS SALES{EB}
{DETAIL ADD NOZERO CHANGE 301}
      {CODE      }   {DESCRIPTION                }   {CHANGE      }   {NOPRINT 301}
                                           =====
                                           {SUBTOTAL CHANGE 1:13}

{CLEAR 1}

{CLEAR 1}

{EB}COST OF SALES{EB}
{DETAIL ADD NOZERO CHANGE 400}
      {CODE      }   {DESCRIPTION                }   {CHANGE      }   {NOPRINT 400}
                                           =====
                                           {SUBTOTAL CHANGE 1:13}

      {SB}SUMMARY{EB}
{CLEAR 1}
PARTS SALES           {SUMMARY ADD CHANGE 301:13}
Less:
COST OF PARTS        {SUMMARY SUBTRACT CHANGE 400:13}
                      =====
GROSS PROFIT         {SUBTOTAL CHANGE 1:13}

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